



# Ottawa Jr. 67's AAA Hockey Club

## DEPOSIT / DISBURSEMENT RECORD – 2008-09 SEASON

**Indicate Team:**

Minor Bantam 'AAA' _____	Major Bantam 'AAA' _____	Minor Midget 'AAA' _____	Major Midget 'AAA' _____
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**Manager's Signature:** \_\_\_\_\_ **or Sent by E-mail:**  **Date:** \_\_\_\_\_

### DEPOSIT RECORD

Deposit #:	_____
<b>Revenue Category as per Budget line item:</b>	<b>Amount</b>
Parent Contributions	\$ _____
Sponsors (Indicate below the name(s) of the sponsor, the individual amount received, and the player who obtained the sponsor.)	\$ _____
Fundraising (Please specify type):	
_____	\$ _____
_____	\$ _____
_____	\$ _____
Other Revenue (Please specify type):	
_____	\$ _____
_____	\$ _____
<b>TOTAL DEPOSIT</b>	<b>\$ _____</b>

**SPECIAL NOTES:**

- The deposit slip should be made in triplicate:
  - # 1 - for Bank
  - # 2 - **for Jr. 67's AAA Treasurer**
  - # 3 - for Self (Photocopy of #2 may be required)
- Please attach a copy of a **bank-stamped** deposit slip to this sheet.

### CHEQUE REQUEST

Disbursement #: _____	
Receipt provided (check off): Yes <input type="checkbox"/> No <input type="checkbox"/>	
<b>Make Cheque Payable to:</b>	
_____	
Invoice # _____	
<b>Cheque to be dated:</b> _____	
_____ Return cheque to Team Manager at their home address	
_____ Mail cheque directly to Payee	
<b>Address:</b> _____	
_____	
City / Province / Postal Code	
<b>Expense Category as per Budget line item:</b>	<b>Amount</b>
Equipment Expense	\$ _____
Ice Expense	\$ _____
<b>Tournament Fees –</b>	\$ _____
<b>Location:</b> _____	
<b>Date of Tournament:</b> _____	
Team Event (Please specify type):	
_____	\$ _____
Team Gifts	\$ _____
Other Expense (Specify):	
_____	\$ _____
<b>CHEQUE TOTAL</b>	<b>\$ _____</b>
<b>SPECIAL NOTES:</b>	
- Please prepare a separate "Cheque Request" form for <b>each</b> cheque disbursement being requested.	

Sponsor Name	Player's Name	Amount Received